



THE ENVIRONMENT AGENCY



in pursuance of its powers under Section 36 of the

ENVIRONMENTAL PROTECTION ACT 1990

and subject to the terms and conditions contained in the schedule hereto

HEREBY ISSUE A WASTE MANAGEMENT LICENCE

Licence Number: 328/96

to Holder:

Mr. David Brian Gillett,	Mrs. Brenda Joyce Gillett &	Mr. John William Hammond
Coopers Farm	Coopers Farm	138 Havering Road
Philpot End	Philpot End	Romford
Dunmow	Dunmow	Essex RM1 4RD
Essex CM6 1JQ	Essex CM6 1JQ	

trading as Gillett Recycling

at Premises: 10 Burnt Mill
Elizabeth Way
Harlow.

in the DISTRICT OF HARLOW

to keep and treat CONTROLLED WASTE

on lands (hereinafter called 'the site')

as delineated on the plan attached hereto and thereon edged in red.

THE ESSEX COUNTY COUNCIL

hereinafter called "THE COUNTY COUNCIL"

in pursuance of its powers under Section 36 of the

ENVIRONMENTAL PROTECTION ACT 1990

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on lands (hereinafter called 'the site')

as delineated on the plan attached hereto and thereon edged in red.

Environmental Protection Act, 1990.
Waste Processing Facility, 10 Burnt Mill, Elizabeth Way, Harlow.

Schedule of Terms and Conditions.

"Household Waste", "Commercial Waste" and "Controlled Waste" have the meanings as in Section 75 of the Environmental Protection Act, 1990.

"Hazardous waste" includes any poisonous, noxious or polluting substance (whether solid, semi-solid or liquid) presence of which on land is liable to give rise to an environmental hazard and the expression 'non-hazardous' shall be construed accordingly.

"Special waste" shall have the meaning as in the Control of Pollution (Special Waste) Regulations 1980 or any subsequent legislation amending or repealing and re-enacting that act.

"Duly Authorised Officer" means a person appointed by the Essex County Council to enforce the provisions of the Environmental Protection Act, 1990 or any subsequent legislation amending or repealing and re-enacting that Act.

"Year" shall, for the purpose of this licence, mean the period commencing on 1st April in any year and ending 31st March in the following year.

"Working Plan" means the documents and plans submitted with the application outlining the intended methods of operation of the site, and any subsequent amendments to such documents and plans.

"Technically Competent Person" shall, for the purpose of this licence, be a person specifically authorised by the County Council in writing to act in this capacity.

Working Plan.

- 1.0 A working plan shall be submitted to the County Council. The licence holder shall notify the County Council in writing of any proposed change in the actual conduct of operations from the proposals shown in the plan, at least one month before the proposed change is implemented. The working plan shall be reviewed at a minimum frequency of two years. The site shall be operated in accordance with the working plan except as otherwise provided by conditions of the licence.

Materials to be deposited.

- 2.0 The types of controlled waste received at the site shall be restricted to those detailed in the attached schedule (Annex Z). No Special Waste other than the contents of motor vehicle batteries shall be deposited at the site.
- 2.1 The amounts of waste deposited each year shall be less than 5000 tonnes.

Technical Competence.

- 3.0 Within three months of the date of issue of this licence and thereafter, no waste shall be received at the site unless the site management is under the day to day on-site control of at least one Technically Competent Person.
- 3.1 The County Council shall be notified in writing 10 days prior to any change in the technically competent management of the site.

Site Preparation & Works.

- 4.0 Within one month of the date of issue of this licence and thereafter a site identification board of durable materials shall be erected in a prominent position at the site entrance. The board shall be of minimum dimensions 50cm x 50cm, with a minimum lettering height of 2cm and maintained in a legible condition. This board shall display the following information:-
 - (a) the name of the operator;
 - (b) the name, address and telephone number of the site, or the operators local agent;
 - (c) the name of the site;
 - (d) the hours when the site is open; and
 - (e) the address and telephone number of the County Council.
- 4.1 Within three months of the date of issue of this licence, and thereafter gates and fencing shall be provided and maintained to the reasonable satisfaction of the County Council and all reasonable precautions shall be taken to prevent unauthorised access to the site.

- 4.2 Within one month of the date of issue of this licence, and thereafter provision shall be made on the site to prevent pollution of the public highway by vehicles leaving the site. Such measures shall be employed to the extent that the highway is maintained free of mud, debris or any other materials, at all times.
- 4.3 Within six months of the date of issue of this licence, and thereafter the storage of any article of scrap metal likely to contain potentially polluting fluids, shall only take place on clearly defined impervious hardstanding areas on the site.
- 4.4 Within six months of the date of issue of this licence, and thereafter batteries shall only be stored within a covered bunded hardstanding area, the base and sides of which are lined with bitumen, or other material resistant to attack by acid.
- 4.5 Within six months of the date of issue of this licence, and thereafter liquid storage tanks or containers shall be located within a bund having a capacity of not less than 110% of the largest tank volume. The floor and walls of the bund shall be constructed of an impervious material, such as concrete, and the inlet/outlet pipes and gauges kept within the bunded areas. The tanks shall be of a type and construction suitable for the liquids they contain and shall conform, where necessary, to all relevant safety and construction standards.
- 4.6 Within six months of the date of issue of this licence, and thereafter all drums and small containers used for oil and other chemicals, including drained battery acid, shall be stored within covered bunded areas which do not drain to any watercourse, surface water sewer or soakaway.
- 4.7 No liquid discharge shall take place into any surrounding watercourses, drainage system or underground strata without the prior approval of the National Rivers Authority or other appropriate controlling body.

Site Operation.

- 5.0 No waste shall be stored outside of the main building.
- 5.1 No operations shall take place during the hours of darkness, unless effective lighting has first been provided and used to illuminate all operational areas of the site to an average illuminance at ground level of 50 lux.
- 5.2 Provisions shall be made within the confines of the site for the parking, loading and unloading of vehicles transporting wastes and residues to and from the facility.

- 5.3 Within three months of the date of issue of this licence, and thereafter all containers used for the storage of liquids shall be suitably labelled to describe their contents. Any misleading, or inappropriate names, markings and other identifications shall be obliterated.
- 5.4 Spillages in bunded areas shall be removed forthwith by pumping into an appropriate drum or vessel.
- 5.5 All transformers and capacitors shall be assumed to contain polychlorinated biphenyl unless there is written evidence to the contrary. Such evidence shall be made available to the County Council upon request. No breaking, crushing, draining or flushing of equipment containing liquid polychlorinated biphenyl shall be undertaken at the site unless an appropriate installation is available and approved for use by the County Council.
- 5.6 Any spillage on the site, whether on the processing, hardstanding or remaining storage areas, shall be dealt with immediately to clear or alleviate the effect of the spillage, to prevent water pollution and to ensure public safety. Within 1 month of the date of issue of this licence adequate quantities of sand/absorbent material shall be kept on the site and used on such spillages. Contaminated sand/absorbent material arising from such incidents shall be removed from the facility to a suitably licensed disposal site.
- 5.7 The County Council may give direction, in writing, as to when it considers the maximum storage capacity of the site has been reached. This shall be judged to be when scrap metal can no longer be safely stored or when the vehicle circulation routes, processing areas or buildings on the site have become severely encroached by scrap materials. From the date of such a direction, all excess materials shall be removed from the site forthwith.
- 5.8 Measures, including proper maintenance and use, shall be undertaken to control the noise of machinery and vehicles operating at the facility which may be detrimental to local amenities.
- 5.9 No waste materials shall be burnt within the site and a fire at the site shall be regarded as an emergency and immediate action shall be taken to extinguish it. All outbreaks of fire shall forthwith be notified to the County Council.
- 5.10 Whenever operational, the site shall be manned by persons competent to ensure compliance with the licence conditions. At least one person shall be present on the site during operational hours.
- 5.11 All loads of waste shall be visually inspected prior to the waste being accepted at the site, to ensure compliance with the licence conditions and the Duty of Care.

General Conditions.

- 6.0 The terms of the site licence shall be made known to any person who is given responsibility for the management or control of the site and a copy of the licence shall be displayed at the site control office.
- 6.1 A record shall be kept of all controlled waste deposited on the site. The information shall include:-
- (a) The origin of scrap metal consignments/commercial vehicles/motor vehicles/brought to the site. The operator shall use his best endeavours to ascertain the District/Borough of origin for waste arising within Essex and the County of origin for waste arising outside Essex.
 - (b) The date of receipt.
 - (c) The types and quantities of such waste.
 - (d) The characteristics and quantities of waste removed.
 - (e) The date removal took place.
 - (f) The ultimate destination of removed waste, including waste oil.

Such records shall be open to inspection by a duly authorised officer at any reasonable time.

- 6.2 A summary of the information required by Condition 6.1 shall be submitted to the County Council at a maximum interval of six months in the form specified in Annex X.
- 6.3 Any temporary cessation of operations for a period in excess of three months shall be notified to the County Council. Not less than 14 days notice shall be given to the County Council of the date on which operations are to commence or recommence in the event of a temporary cessation for a period in excess of three months.
- 6.4 A site diary shall be kept on the premises and used to record events such as inspections, current conditions and special circumstances, (i.e. fires, health and safety incidents, etc.).
- 6.5 Controlled waste shall not be received, sorted, processed or dismantled at the site on Sundays or Bank Holidays or outside the hours:-

07.00 hours to 18.30 hours Monday to Friday
08.00 hours to 12.00 hours Saturday
except for retail sales to and from members of the public.

- 6.6 For the purpose of this licence, the address and telephone number of the County Council is:

Essex County Council
Trading Standards Department
Beehive Lane
Chelmsford
Essex CM2 9SY

(01245) 355381
(01245) 494616

Dated this 29th day of February, 1996.



County Trading Standards Officer

Essex County Council
Trading Standards Department
Beehive Lane
Chelmsford CM2 9SY

Telephone: Chelmsford 355381

Schedule of Waste Categories

Annex Z

Non-hazardous scrap metal waste, in solid, sheet or tube form which will oxidise only slowly, and is only slightly soluble in water.

- solid ferrous metal
- solid non-ferrous metal

Non-hazardous scrap metal waste, comprising of manufactured items (which may contain metallic and non-metallic parts), some swarfs, dusts, powders or granules.

- light industrial machinery
- computer/electronic equipment
- electrical fittings/domestic appliances
- fragmentised/unsorted metal scrap (ferrous or non-ferrous)
- swarfs, turnings, dust, powders or granules of the following:
iron, steel, copper, brass, bronze, nickel and chromium

Difficult waste containing scrap metal which presents, or may present, particular operational problems.

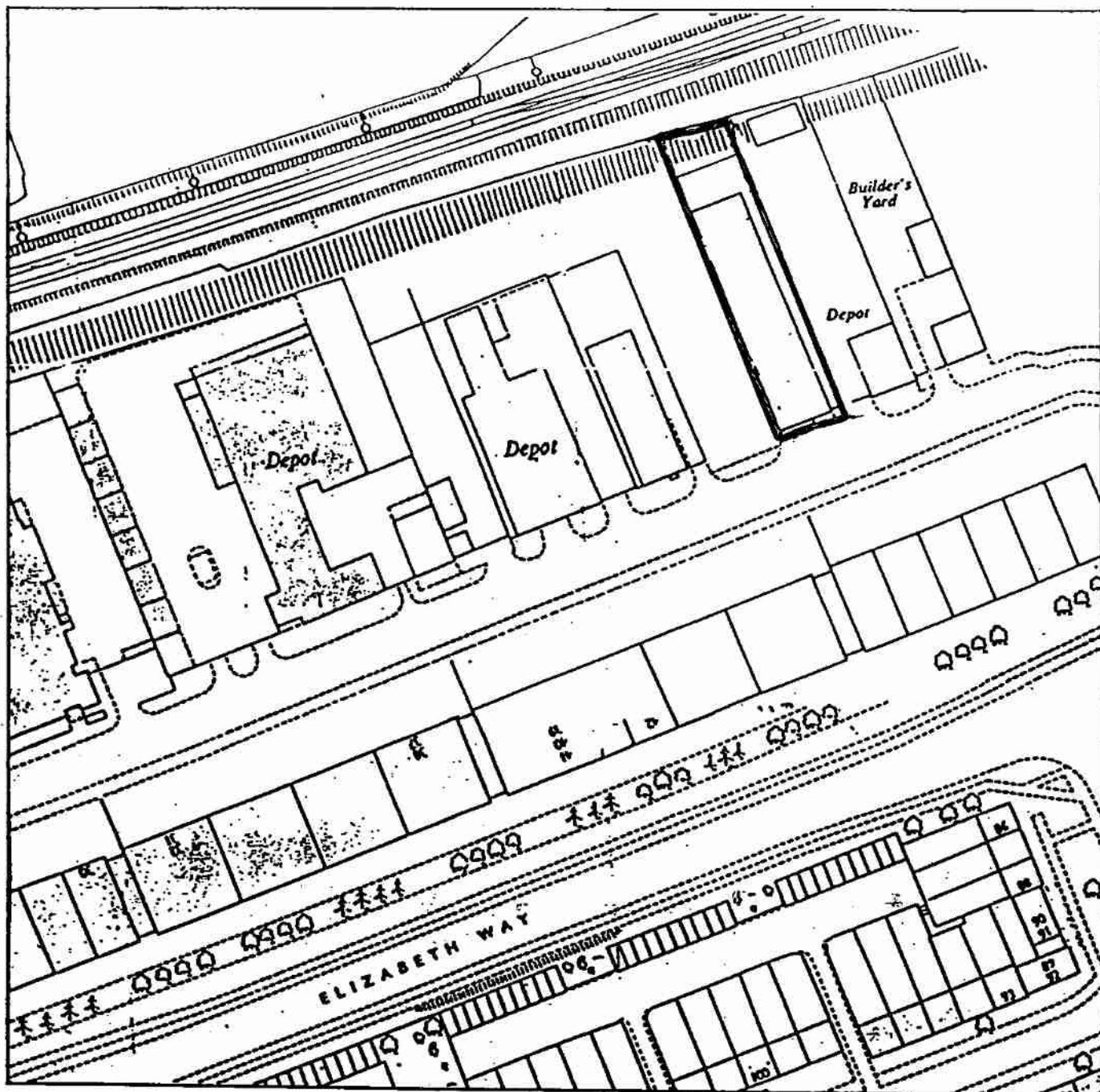
- swarfs, turnings, dusts, powders or granules excluding those of any ferrous metal, copper, brass, bronze, nickel and chromium
- electric cable and wire
- batteries

ANNEX X. FORM OF SUMMARY SHEET FOR WASTE RECORDS TO BE SENT TO THE WASTE REGULATION AUTHORITY

SITE _____ MONTH _____ YEAR _____

[illegible]

N.B. Please specify if records are for wastes received or waste removed



Licence No. 328/96

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Waste Processing Facility
10 Burnt Mill
Elizabeth Way
Harlow

Mr. David Brian Gillett
Mrs. Brenda Joyce Gillett &
Mr. John William Hammond

t/a D. Gillett Metals &
D. Gillett Skip Hire

Site Location Plan :

February 1996