

Original  
Licence

Licence No. WSX/L1/0042

**WEST SUSSEX COUNTY COUNCIL**



**Control of Pollution Act 1974**

**To: Albert Alderton,  
Town Cross Avenue,  
Bognor Regis,  
West Sussex. PO21 2DP.**

**In pursuance of their powers under Section 5 of the Control of Pollution Act 1974 the West Sussex County Council, being the Licensing Authority for the area, hereby grant you a disposal licence authorising the temporary deposit of controlled waste and associated use of plant or equipment subject to compliance with the following conditions:**

1. The area of land over which the authorisation granted by this licence extends (hereinafter called the Authorised Area) is land known as:- Town Cross Avenue, Bognor Regis as outlined in black on Document 2 of the Working Plan.
2. This licence will come into force on:- 31st March 1994
3. The local representative of the licence holder is:- Not Applicable.
4. The authorisation granted by this licence allows the types and quantities of controlled waste set out in Appendix 3 of this disposal licence to be temporarily deposited and the associated use of plant or equipment to be used on the Authorised Area.

**It is important that you read the guidance notes accompanying this disposal licence.**

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5. Unless defined in the Control of Pollution Act 1974, the Environmental Protection Act 1990, or their accompanying Regulations, the terms referred to in this licence shall have the meaning assigned to them in Appendix 2 of this licence.
6. A copy of this licence, Working Plan and Statement of Intent shall be maintained in the Site Control Office and made available on request to any Authorised Officer of the Licensing Authority.
7. The relevant conditions of this licence shall be made known to all persons employed on the site in the capacity in which they are employed. A copy of Appendix 3 shall be displayed where it can be seen by persons delivering waste to the site.
8. Unless required by further conditions in this licence, no deposit or treatment of waste shall take place except in accordance with the Working Plan and Statement of Intent unless at least one month previously an amended Working Plan or Statement of Intent has been submitted to and approved by the Licensing Authority. All schemes agreed or approved by the Licensing Authority required by conditions of this licence shall form part of the Statement of Intent and Working Plan.

Note: Any provisions which appear in the Working Plan or Statement of Intent which are subject to further Conditions in this licence, cannot be altered except under the provisions of Section 7 of the Control of Pollution Act 1974 or Section 37 of the Environmental Protection Act 1990.

9. A site diary shall be maintained on the site and used to record daily events and the development of the site. This shall include, as a minimum, the following information:-
  - (a) any visitors to the site
  - (b) machine breakdowns, plant repairs etc.
  - (c) damage to fencing, plant, hydraulics, etc.
  - (d) results of pest control inspections and any measures taken
  - (e) waste not conforming to Condition 4 and Appendix 3 of this licence
  - (f) any spillage of polluting liquid and clean up measures taken
  - (g) date sump and bunded areas are emptied and the name and registration number of the contractor who removed the waste.
  - (h) weather conditions.
  - (i) any other inspections required by conditions of this licence.

This site diary, shall be made available to any Authorised Officer of the Licensing Authority on request.

10. Only the plant and machinery detailed in the Statement of Intent shall be used on site. No other plant or machinery shall be brought onto the site without the prior approval of the Licensing Authority.
11. No deposit of waste shall take place after the 31st May 1994 unless a site notice board of adequate size and finish is displayed at the site. This shall be located in a position where it can be read by site users and other interested parties and shall provide the following information:-

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- (a) the site name;
  - (b) the site operator's name, principal address and telephone number;
  - (c) a telephone number for emergency use;
  - (d) the opening hours of the site;
  - (e) the fact that the site is licensed by the Trading Standards Department of West Sussex County Council.
12. Before the 31st May 1994 a detailed proposal shall be submitted to the Licensing Authority for approval setting out how pressurised containers/cylinders will be stored. As a minimum the proposals shall address the following:-
- (i) the separation distance between each gas cylinder and any boundary, building or fixed ignition source;
  - (ii) the construction of the cage or compound;
  - (iii) the construction of the surface of the floor;
  - (iv) ventilation and steps to minimise flammable gases or vapours entering any drainage systems.
13. Before the 31st May 1994 a detailed proposal shall be submitted to the Licensing Authority for approval setting out how waste which is not suitable for reuse or recycling and which requires to be removed from the site for disposal (including any waste which has been inadvertently brought to the site and is not authorised by condition 4) will be dealt with and stored. As a minimum the proposal shall address the following:-
- (i) the construction of any building, container or fencing;
  - (ii) security measures to prevent unauthorised or unintentional access;
  - (iii) ventilation;
  - (iv) drainage;
  - (v) materials in which any hazardous waste may be stored ie. batteries in polyethylene containers.
14. Before the 31st May 1994 a detailed proposal shall be submitted to the Licensing Authority for approval setting out how the accidental discovery of asbestos will be dealt with. As a minimum the proposal shall address the following:-
- (i) the action which will be taken to isolate and secure the waste
  - (ii) make the area safe and
  - (iii) the wastes subsequent disposal.
15. Waste likely to contain CFC's shall be handled and stored in such a way as to prevent the escape or release of these gases. This waste shall be stored in an area to be agreed with the Licensing Authority by the 31st May 1994.
16. Before the 31st May 1994, a detailed proposal shall be submitted to the Licensing Authority for approval setting out how metal swarf will be stored on site. As a minimum the proposal shall address the following:
- i) the location where swarf will be stored
  - ii) the construction of any container in which it is stored

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- iii) the method of handling the swarf and its disposal.
- 17. Before the 31st May 1994 a detailed proposal shall be submitted to the Licensing Authority for approval setting out how lead acid batteries will be stored on site. As a minimum the proposal shall address the following:
  - i) the area where batteries are to be stored
  - ii) the construction of any containers used for battery storage
  - iii) details of the construction of any bunded area.
- 18. After the 30th June 1994 any accidental discovery of asbestos shall be dealt with in accordance with a scheme to be agreed with the Licensing Authority.
- 19. After the 30th June 1994 metal swarf shall be dealt with in accordance with a scheme to be agreed with the Licensing Authority.
- 20. After the 30th June 1994 lead acid batteries shall be dealt with in accordance with a scheme to be agreed with the Licensing Authority.
- 21. After the 30th September 1994 (or such other longer period as may be agreed with the Licensing Authority) all pressurised containers/cylinders shall be stored on the site in accordance with a scheme to be agreed with the Licensing Authority.
- 22. After the 30th September 1994 (or such longer period as may be agreed with the Licensing Authority) any waste which requires to be removed from the site for disposal (including any waste which is not suitable for reuse or recycling and has been inadvertently brought to the site and is not authorised by condition 4) shall be stored in accordance with a scheme to be agreed with the Licensing Authority.
- 23. After the 30th September 1994 all buildings used for the storage of waste shall be maintained to prevent the ingress of water.
- 24. No deposit of waste, or other works associated with this licence shall take place outside the hours 8.30 a.m. to 5.30 p.m. Mondays to Fridays and 8.30 a.m. to 1.00 p.m. Saturdays, and no deposit shall take place on Sundays or Bank Holidays.
- 25. A working telephone shall be provided and maintained on the site at all times.
- 26. Appropriate first-aid and washing facilities shall be maintained on the site and a toilet shall be made available for the use of persons working on or visiting the site.
- 27. All road vehicles using the site shall enter and leave the site using the site entrance road detailed in the Statement of Intent and Working Plan. This road shall be maintained in good condition, free from ruts, potholes, standing water and mud.
- 28. The entrance road shall be inspected daily by a responsible person and the road, ditches and environs kept free of litter or any other debris. Any potholes which develop in the road shall be filled and resurfaced within 7 days.

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29. The gates specified in the Statement of Intent and Working Plan shall be kept locked closed at all times when the site is unattended.
30. All fencing, gates and any other barriers or security measures detailed in the Statement of Intent and Working Plan to prevent unauthorised access to the site shall be maintained in full working order and any damage which impairs their effectiveness shall be repaired as soon as practicable. Where this cannot be achieved by the end of the working day alternative security measures shall be taken to secure the site. Before the site closes, the Licensing Authority shall be advised by telephone using the telephone number listed in Appendix 7 of:-
- (a) damage which has occurred and the measures which have been taken to secure the repairs.
  - (b) What additional security measures have been provided in order to prevent unauthorised access.
31. The external doors and windows of all buildings on the Authorised Area shall be closed and locked where appropriate, at all times the site is unattended.
32. All vehicles delivering or removing waste shall only be unloaded or loaded on the Authorised Area after 31st May 1994.
33. No deposit, removal or treatment of waste shall take place unless there is a responsible person on site.
34. Processing, sorting and deposit of waste shall only take place in the areas detailed in the Statement of Intent and the Working Plan.
35. No polluting liquid in excess of 200 litres shall be stored on the site unless the storage tank is situated inside a concrete or steel bund designed to contain, without leaking, 10% more than the capacity of the tank. All loading, discharge and vent pipes shall be situated within the bunded area unless loading or off loading is actually taking place. Any bund drainage valves shall be fitted with a locking mechanism and shall be locked closed at all times unless being used to drain off accumulated uncontaminated rain water. Whenever the valves are open somebody shall be stood next to them in case of emergency.
36. Any ditches, culverts or any other kind of drainage channel or drainage pipework shall be effectively maintained and kept free running and clear of litter, debris or any obstruction.
37. No polluting liquid within the authorised area shall be pumped or allowed to discharge such that it could find its way into any watercourse or ground water.
38. Absorbent material shall be stored on the Authorised Area to mop up any spillage of polluting liquid. The minimum quantity of absorbent material which shall be stored on the Authorised Area shall be 20 kg. Any spillage of polluting liquid shall be dealt with immediately to clear or alleviate the effect of the spillage. This absorbent material shall be stored in such a manner as to protect it from the effects of the weather.

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39. No waste shall be deposited over any manholes or covers of the drainage system. Any Authorised Officer of the Licensing Authority shall be allowed access at all times to the drainage system in order to inspect their condition.
40. Equipment suitable for lifting any inspection covers associated with the drainage on site shall be provided and maintained on site at all times and shall be made available to any Authorised Officer of the Licensing Authority on request.
41. The condition of the whole of the sites drainage system shall be inspected at least every 5 years from the date of issue of this licence. If any damage to the drainage system is identified this defect shall be repaired as soon as reasonably practicable.
42. All external concreted impermeable hardstanding areas shall be constructed to a fall such that no surface water is allowed to pond in these areas.
43. Any area of the site which is used for the storage of waste which has not been laid with impermeable hardstanding shall be laid to a fall to encourage surface water run off to drain onto an impermeable hardstanding on the Authorised Area.
44. The condition of the surface of all waste storage areas shall be inspected at least every 6 calendar months. If damage to these surfaces is identified these defects shall be subject to a permanent repair within one week such that the finish of the repair is to the same standard as the original surface. No deposit of waste shall take place in any storage area with damaged surfaces unless the necessary permanent repair has been completed.
45. No waste container, tank or vessel shall be crushed or cut unless any liquid residues or vapours as far as reasonably practicable have been removed.
46. No lead acid batteries shall be broken, emptied or washed out.
47. Any lead acid batteries with damaged casings shall immediately be placed in a container capable of containing any acid which may escape and which will not react with the acid.
48. Waste likely to contain CFC's shall be labelled or marked to indicate the date it was delivered to the site.
49. CFC's shall be removed from any waste containing these gases by a contractor or by the Licence Holder by a means and method to be agreed with the Licensing Authority. A record of the date the CFC's were removed and the name of the person who removed these gases shall be recorded in the site diary.
50. No waste containing CFC's shall be stored on site for longer than 28 days without these gases being removed. Any waste which has been emptied of CFC's shall be clearly marked to indicate that the gases have been removed.
51. No scrap metal shall be accumulated in stockpiles exceeding a height of 4 metres above the ground level.

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52. In the event that any mud or any other material is carried on to the site entrance road from the site, steps shall be taken to clean the entrance road and ensure that no mud or other material is carried on to the highway.
53. No vehicle or vehicles shall leave the site in such a condition that mud or other material adheres to the wheels or chassis of the vehicle or vehicles in such a quantity that mud or other material is deposited in a manner tending to produce a nuisance or hazard on the highway.
54. No person shall operate plant or machinery on site unless they have received the necessary training in its use. Details of the staff and the training they have received shall be held in the Site Control Office and shall be made available on request to any Authorised Officer of the Licensing Authority. This list shall be updated as necessary.
55. All waste handling plant detailed in the Statement of Intent which contains hydraulic fluid shall be inspected at the start of the working day for leakage of hydraulic fluid and to ensure that the plant is in full working order. If damage to any hydraulic pipe is identified at this time or any other time the relevant equipment shall be taken out of use until the damage has been repaired. A note of any damage to the pipes and their replacement shall be recorded in the site diary.
56. No waste shall be cleaned using any solvent unless agreed with the Licensing Authority.
57. Precautions shall be taken to minimise dust being generated on the site and at no time shall dust be allowed to become detrimental to the health of persons off the site. To assist in this the following minimum steps shall be taken at all times when dust is likely to be generated by site operations:-
- (a) Site roads and dusty areas shall be wetted with water. If necessary a wetting agent shall be added to the water to improve its effectiveness and
  - (b) Roads on the site shall be cleaned using a wet vacuum sweeper if necessary.
58. The licence holder shall comply with the following conditions:
- (a) Dust levels shall not exceed the below levels at the site boundary at any time:  
  
Total inhalable dust  $10 \text{ mgm}^{-3}$  (8 hour time weighted average)  
Total respirable dust  $5 \text{ mgm}^{-3}$  (8 hour time weighted average)
  - (b) Dust levels shall be monitored or analysed for specific parameters, if requested by the Licensing Authority in writing by an independent laboratory by a means and method to be agreed by the Licensing Authority.
  - (c) Results of any monitoring carried out in accordance with this condition shall be forwarded to the Licensing Authority within seven days of the monitoring taking place.

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59. Activities on the site shall be conducted in such a manner that any odours or fumes generated on the site are kept to a minimum. In the event that any odour or fumes can be detected outside the site boundary immediate steps shall be taken to identify and eliminate the source. A review of the activity causing the odour or fumes shall be undertaken and measures implemented to prevent its recurrence.
60. Precautions shall be taken to ensure that pests such as rodents, flies, insects, etc., do not become established on the site, to assist in this the following minimum steps shall be taken:-
- (a) At intervals not exceeding seven days during the months of November to March inclusive and daily at all other times the site and its environs shall be inspected, by somebody with at least a basic training in pest control, for the purposes of identifying the presence of any pests on the site. If any pests are identified by this inspection then the advice of an independent pest control contractor shall be sought before the end of the working day and his recommendations put into effect immediately unless they conflict with any conditions of this licence and
  - (b) At intervals not exceeding three calendar months an independent pest control contractor shall inspect the site and its environs and undertake, or recommend, any preventative pest control measures which are necessary to prevent pests becoming established on the site. Any recommendations made by the contractor shall be put into effect immediately unless they conflict with any conditions of this licence.
61. Only those pesticides approved by the relevant pesticides regulations shall be used on the site.
62. Noise generated by all operations on the site shall not give rise to a value in excess of 45 L<sub>90</sub>(dBA) over any one hour period and at no time shall the noise level exceed an L<sub>max</sub> of 75(dBA) 1 metre from the facade of the nearest residential dwelling and 1.5 metres above ground level.
63. Unless instructed by an Authorised Officer of the Licensing Authority any waste which may have been deposited at the entrance to the site or its immediate environs shall be removed within the first two hours following its discovery or the site being opened as appropriate.
64. The site shall be maintained in a neat and tidy condition and any loose waste which may be lying on site shall be gathered up progressively before the end of the working day and disposed of in such a way as to keep the site tidy.
65. No smoking or other naked flames shall be permitted on the site other than in areas which have been previously agreed with the Licensing Authority. In order to bring this to the attention of persons visiting the site as a minimum the following measures shall be taken:-
- (a) A sign to the effect that smoking and the use of naked flames is not allowed on the site.
  - (b) Buildings and areas where smoking or naked flames are permitted shall be clearly marked.



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66. No disposal of waste by burning shall take place on the site and a fire on the site shall be regarded as an emergency and immediate action shall be taken to extinguish it. Any outbreak of fire shall be notified immediately to the Licensing Authority by telephone using the telephone numbers set out in Appendix 7. An enquiry into the reason for the fire shall be carried out and a report of its findings and the measures which will be taken to prevent a recurrence shall be forwarded to the Licensing Authority within 14 days of the fire. Persons using the site shall be made aware of the procedure to be adopted in case of fire.
67. A record, giving the information set out in Appendix 5A of this licence, shall be kept of all vehicles depositing or removing waste. All waste shall be weighed on delivery or removal from the site. These records shall be kept in the Site Control Office, or other office agreed in advance with the Licensing Authority, for two months and made available during site opening hours to any Authorised Officer of the Licensing Authority on request.
68. A summary, in the form set out in Appendix 5B and 5C of this licence, of the waste, which has been deposited or removed from the site each month, shall be forwarded to the Licensing Authority before the 21st day of the month following deposit or removal.
69. If any wastes brought to the site are not authorised by Condition 4 and Appendix 3 of this licence details of the type of waste, vehicle registration number and the name of the driver shall be recorded in the site diary.
70. All persons delivering waste to the site, other than the licence holder or his employees, shall report to either the licence holder or one of his employees before depositing the waste.
71. All persons other than the licence holder or his employees delivering waste to the site shall be directed to the appropriate waste storage area detailed in the Statement of Intent and Working Plan by the licence holder or one of his employees.
72. Any cessation of operations for a period likely to exceed 12 weeks shall be notified to the Licensing Authority in writing. Operations shall not then recommence unless 14 days notice in writing has been given to the Licensing Authority of the date on which operations are to recommence.
73. No deposit of waste, or other works associated with this licence shall take place during the hours of darkness unless the following areas of the site are illuminated to the minimum following levels:-
- (a) All fixed plant 100 lux.
  - (b) Internal site roads 5 lux.
  - (c) Gas cylinder storage areas 100 lux.
  - (d) Waste loading/unloading areas 100 lux.

The inside of any building used for the storage of waste shall be illuminated to a minimum of 100 lux at all times any person is present in the building.

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74. A sufficient number of staff shall be employed at all times waste handling and treatment is carried out on site to comply with the conditions of this licence.
75. By the 30th April each year, the Licence Holder shall provide the Licensing Authority with a document signed by an independent competent person to the effect that the heavy plant such as the shear, cranes, balers etc detailed in the Statement of Intent are in proper working order and all the necessary maintenance has been carried out.

Signature of Authorised Officer  
of the Regulation Authority .....

Date: 31st March 1994

Summary of Revisions

This page will be used to record details of any licence revisions.

Definitions

"agreed" means agreed in writing.

"approved" means approved in writing.

"burning" does not mean cutting scrap metal with oxyacetylene torches.

"CFC's" means dichlorodifluoromethane, chlorotrifluoromethane, dichlorotetrafluoroethane, chloropentafluoroethane, bromotrifluoromethane, chlorodifluoromethane, chlorotetrafluoroethane, trifluoromethane, difluoromethane, pentafluoroethane, tetrafluoroethane, chlorodifluoroethane, difluoroethane, trichlorofluoromethane, trichlorotrifluoroethane, dichlorotrifluoroethane, dichlorofluoroethane and mixtures containing any of those substances.

"detailed proposal" means a written report and/or plans in sufficient detail to enable the Licensing Authority to determine whether the proposed method will prevent any pollution of the environment, harm to human health or be seriously detrimental to the amenities of the locality.

"empty" in the sense of Appendix 3, means that no material can usefully or practically be removed from the container.

"hours of darkness" means the period between lighting up time in the evening and half an hour before sunrise the following morning.

"Licensing Authority" means the West Sussex County Council, Trading Standards Department, The Tannery, Westgate, Chichester, West Sussex, PO19 3HN. All correspondence should be addressed to the County Trading Standards Officer quoting reference number WD13/218.

"PCB's" means polychlorinated biphenyls.

"PCT's" means polychlorinated terphenyls.

"Polluting liquid" means any liquid with a pollution potential greater than that of water.

"responsible person" means the licence holder or an employee of the licence holder who has responsibility for the day to day running and management of the site and for ensuring that the conditions attached to the disposal licence are complied with.

"secure drum" or "secure container" means one designed so that, as far as is practicable, waste cannot escape from it by means of leakage, or by means of a chemical reaction between the drum or container and the material contained therein.

"Site" means the same as the Authorised Area.

"Site Control Office" means the office detailed in the Statement of Intent and Working Plan.

"site diary" means a written record of daily events and developments on the site recorded in either a book or paper kept in a loose leaf file.

**Types and Quantities of waste which may be Temporarily Deposited  
on the Authorised Area**

The authorisation granted by this licence allows the following types and quantities of controlled waste to be deposited or treated on the Authorised Area:-

Scrap metal and their oxides, consisting of ferrous and non ferrous metals and their alloys as manufactured items or in sheet, tubular, swarf or granular form which will oxidise only slowly and are only slightly soluble in water.

Solids which due to their nature or physical characteristics require special procedures in their carriage and disposal consisting of the following:-

domestic electrical appliances

electrical and electronic components, fittings, fixtures and appliances.

empty containers (metal, glass, plastic, paper, sacks etc) capacity greater than 25 litres

compressed gas cylinders which have been emptied and rendered safe

lead acid batteries.

**Exclusions**

1. Special waste as defined in the Control of Pollution (Special Waste) Regulations 1980 (SI 1709), other than lead acid batteries.
2. All pumpable sludges or liquids or any waste containing any liquid, sludge, vapour or gas unless otherwise agreed with the Licensing Authority.
3. Asbestos (all chemical forms).
4. Metallic powders.
5. Any waste containing material which reacts violently with water or air.
6. Waste containing greater than 50ppm of PCB's averaged over 1000Kg of the waste.
7. Substances within the Control of Radioactive Substances Act 1960 and subsequent amendments.
8. Percussives or explosives and other substances with similar characteristics.

The annual throughput of waste shall not exceed 1,300 tonnes per annum.

**Appendix 4(A) Working Plan**

| <u>Document No.</u> | <u>Title</u>      | <u>Ref. No.</u> | <u>Date</u> |
|---------------------|-------------------|-----------------|-------------|
| 1.                  | Town Cross Avenue | Plan 1          |             |
| 2.                  | Town Cross Avenue | Plan 2          |             |

**Appendix 4(B) Statement of Intent**

| <u>Document No.</u> | <u>Title</u>               | <u>Date</u> |
|---------------------|----------------------------|-------------|
| 1.                  | Use of plant and equipment |             |

**Record Keeping**

The record required for each vehicle delivering waste shall include:-

- (a) the vehicle registration number;
- (b) the waste carriers registration number where applicable;
- (c) the Borough or District Council area in which the waste originated or the county of origin
  - (i) in the case of multi loads where the waste has been collected from more than one area then the area from which the majority of the waste was collected shall be entered;
  - (ii) in the case of waste from a transfer station then the area in which the transfer station is situated shall be entered;
- (d) the type of waste, which shall be classified as below:-

|             |                    |
|-------------|--------------------|
| Category 20 | Ferrous Metals     |
| Category 30 | Non-Ferrous Metals |
- (e) the weight of waste in tonnes;
- (f) the date of deposit.

The record for each vehicle leaving the site removing waste shall include:-

- (a) the date of removal;
- (b) the vehicle registration number where applicable;
- (c) the waste carriers registration where applicable;
- (d) the destination of scrap metal or residues;
- (e) the type of scrap metal or residues, which shall be classified as below:-

|             |                                   |
|-------------|-----------------------------------|
| Category 20 | Ferrous Metals                    |
| Category 30 | Non-Ferrous Metals                |
| Category 42 | CFC (expressed as units degassed) |
| Category 43 | Lead Acid Batteries               |
| Category 44 | Plastic                           |
| Category 45 | Glass                             |
- (f) the weight of scrap metal or residues in tonnes or volume in cubic metres where applicable.

**RECORD KEEPING****Summary Sheet****WASTE IN    Month            Year**

| District of<br>Origin of Waste<br>e.g. Adur, Arun, | Type of waste<br>e.g. Category 20, Category 30,<br>Category 35 | Weight of<br>Waste<br>/tonnes |
|----------------------------------------------------|----------------------------------------------------------------|-------------------------------|
|                                                    |                                                                |                               |



**RECORD KEEPING****Summary Sheet****WASTE OUT      Month      Year**

| Destination of<br>Residues or<br>scrap metal | Type of Scrap Metal or<br>Residues e.g. Category 20, Category 30,<br>Category 42, Category 43 | Weight of<br>Scrap or<br>Metal solid<br>residues/<br>tonnes | Volume<br>of<br>gas residues<br>/m <sup>3</sup> or no.<br>of units |
|----------------------------------------------|-----------------------------------------------------------------------------------------------|-------------------------------------------------------------|--------------------------------------------------------------------|
|                                              |                                                                                               |                                                             |                                                                    |

This page is reserved for future modifications.

Telephone Numbers

During Office Hours:-

Monday - Friday 0900 - 1700  
County Trading Standards Department  
West Sussex County Council

Chichester (0243) 752306

Outside Office Hours

0293 530963

**GUIDANCE NOTES**

**Your Attention is Directed to the Following Guidance Notes**

**This page is for information only and does not form part of the disposal licence and does not pretend to set out the whole of the law on the subject. It would be well for you to consult your Solicitor if you are in any doubt.**

1. Please note that the issue of this disposal licence conditionally, or unconditionally, does not remove the need to comply with the Health & Safety at Work Act 1974, the Radioactive Substances Act 1960, the Town & Country Planning Acts, legislation relating to water protection or environmental health or any other legislation.
2. If you are aggrieved by the decision of the County Council in granting a licence subject to conditions you may appeal to the Secretary of State in accordance with Section 10 of The Control of Pollution Act 1974. Appeals must be notified within six months of the date of this licence and sent to the Department of the Environment, Noise Nuisance and Wastes Division, Room A222, Romney House, 43 Marsham Street, London, SW1 3PY. The appeal must be on a special form and be accompanied by supporting documents and the grounds on which you appeal is based. Further information and the necessary forms can be obtained from the Department of the Environment at the above address.

The Secretary of State has power to allow a longer period for the giving of notice of an appeal but he will not normally be prepared to exercise his power unless there are special circumstances which excused the delay in giving notice of an appeal.