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OXFORDSHIRE COUNTY COUNCIL

LOCAL GOVERNMENT ACT, 1972
CONTROL OF POLLUTION ACT, 1974

WASTE DISPOSAL LICENCE SUBJECT TO CONDITIONS

Holder of Licence	Oxford City Council Town Hall St Aldate's Oxford OX1 1BX
Date of Application	29 April 1994
Location of Facility	Cowley Marsh Depot Marsh Road Oxford OX4 2HH
Ordnance Survey Grid Reference	SP 542 048
Brief Particulars of Proposals	Storage and Transfer of Inert Waste
Type of Facility	Transfer Station
Waste Disposal Licence No.	OCC/150

The OXFORDSHIRE COUNTY COUNCIL being the Waste Regulation Authority (hereinafter called "the Authority") pursuant to Section 5 of the Control of Pollution Act 1974 hereby authorises the deposit, storage and handling of controlled waste by Oxford City Council (hereinafter called "the licence holder") on land in the parish of Oxford shown hatched on the attached drawing number 668/4 dated April 1994 subject to the conditions appended hereto.

DATED: 8 August 1994

S. U. Read

Simon Read
Waste Management Officer

OUTGOING – 1

PERMIT

IMPORTANT NOTICE

1. Appeal Procedure

If the licence holder is aggrieved by the decision of the Waste Disposal Authority in granting the licence subject to conditions she/he may appeal to the Secretary of State in accordance with Section 10 of the Control of Pollution Act, 1974 and Regulation 10 of the Collection and Disposal of Waste Regulations 1988. Appeals must be notified within six months of the date of issue of this licence to the Secretary, Department of the Environment, Waste Management Division, 43 Marsham Street, London, SW1 3PY. The Secretary of State has the power to allow a longer period for the giving of notice of an appeal but she/he will not normally be prepared to exercise this power unless there are special circumstances which excuse the delay in giving notice of an appeal.

2. Obligations Under Other Legislation

The issue of this licence does not affect in any way the licence holder's statutory obligations under other UK and European Community legislation (in particular those set out in the Health and Safety at Work etc. Act 1974; the Town and Country Planning Act 1990; the Environmental Protection Act 1990; the Radioactive Substances Act 1960, and legislation covering Water Protection, Environmental Health, Fire and Transport).

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000 GENERAL

001 The activities to which this Licence relates shall not be so carried on as to cause pollution of water or danger to public health or become seriously detrimental to the amenities of the locality affected by the activities.

002 The Authority shall be immediately informed if the Licence holders have knowledge of any event associated with the site or its operation that might cause pollution of water, danger to public health or serious detriment to the amenities of the locality in which the site is situated.

003 All works shall be carried out to the approval of the Authority and in accordance with the best standards of landfill practice prevailing at the time as described in the Waste Management Papers authored by the Department of the Environment. Waste shall not be deposited unless the Licence conditions are met.

004 This Licence is only valid whilst a suitable planning permission is in force for the site.

100 THE WASTE

101 Permitted Types and Quantities

The maximum permitted quantity of waste to be deposited daily shall be as follows:

Category A Waste 100 tonnes

The maximum permitted quantity of waste to be deposited annually shall be as follows:

Category A Waste 24,999 tonnes

Details of Category A wastes permitted under this licence are contained in Appendix 1.

102 Permitted Areas for Disposal

The only areas where storage and handling of incoming waste materials are permitted shall be the areas shown hatched on Application Area plan number 668/4 dated April 1994 attached to this document.

103 Cessation of Operations

The licence holder shall inform the Authority in writing of any of the following circumstances:

(a) operation is about to commence or recommence after an interval of 3 months or more,

(b) operation is about to cease for a period of more than one month.

200 WORKING PLAN

201 Submission of Working Plan

201.1 Throughout the life of the site, a Working Plan, prepared and submitted by the licence holder must be in force.

201.2 The details set out in the Working Plan should accord with the principles set out in the most recent version of the following document:

(a) Waste Management Paper No. 4: The Licensing of Waste Management Facilities (published by HMSO).

201.3 The Working Plan shall include :

(a) A description of the manner in which operations are to be carried out;

(b) A set of drawings detailing the engineering development of the site and the infrastructure to be provided;

(c) Information supplementary to (a) and (b) above to accurately reflect measures to be taken by the licence holder, to ensure that the site operates throughout its life to the standards required by the licence conditions;

(d) Any drawings or written statements or information received by the Authority in conjunction with, substitution for, or in augmentation of any such drawings or statement referred to above.

201.4 Notification shall be made in writing to the Authority of any proposed change in the actual conduct of operations from those detailed in the Working Plan, as altered by any previous notified and agreed changes, at least one month before the proposed change is to be implemented. Such changes shall not be implemented without the written consent of the Authority.

201.5 Subject to the terms and conditions of this licence the holder shall conduct operations in accordance with the Working Plan, as altered by any previously notified and agreed changes.

201.6 A formal review of the Working Plan shall be carried out between the licence holder and the Authority annually or sooner if necessary.

300 SITE PREPARATION

301 Fencing and Gates

301.1 A secure fence of minimum height 2 metres, or other approved measures as specified in the Working Plan, shall be provided around the full perimeter of the site so that the entry of unauthorised persons or children is prevented.

301.2 Security gates of minimum height 2 metres, or other approved measures as specified in the Working Plan, constructed so as not to allow unauthorised persons or children to pass through shall be provided at the entrance to the site.

301.3 A detailed specification of the fencing and gates shall be provided in advance for the approval of the Authority. All such fencing and gates shall be provided before commencement of operations on site.

302 Signs

302.1 A site information board in a form and location to be approved by the Authority and in accordance with local planning requirements shall be displayed at the site reception. The board shall show the following information:-

(1) The name of the facility.

(2) Waste Disposal Licence number.

(3) The days and hours when the facility is permitted to be open for the receipt of waste.

(4) The name and telephone number of the Licence holder and local agent if any.

(5) The name, address and telephone number of the Waste Regulation Authority.

(6) A telephone number allowing the Licence holder to be contacted in an emergency.

302.2 Further signs shall be provided to ensure the safety of persons within the site.

303 Site Office

A site control office shall be provided at the site. The office shall be equipped with telephone, electricity and water services and shall have toilet facilities.

304 Weighing Facilities

Vehicle weighing facilities, as specified in the Working Plan, shall be provided. Such facilities must be accurately calibrated and approved by the Trading Standards Department of the County Council.

305 Wheel Cleaning Equipment

Wheel cleaning equipment shall be provided at a suitable location so that it can be used by all vehicles leaving the site.

306 Waste Reception and Storage Areas

In accordance with the provisions indicated in the Working Plan, the following facilities shall be provided at the facility:

(1) Waste reception and storage areas.

(2) Manoeuvring, parking, loading and unloading areas. These shall be designed to allow the free movement of vehicles in all weather conditions.

(3) The areas described in (1) and (2) above shall be constructed of concrete or bituminous paving and shall be properly drained. Detailed engineering drawings showing the location and form of these areas shall be provided in the Working Plan.

307 Storage Tanks

307.1 Any above ground tanks used for the storage of polluting liquid including fuel oil shall be sited on an impervious base and surrounded by a suitable liquid tight bund wall. No drainage outlets shall be provided in the bund wall.

307.2 The bunded area shall be capable of containing 110% of the volume of all the tanks contained and all fill pipes, draw pipes and sight gauges shall be enclosed within its curtilage. The vent pipe shall be directed downwards into the bund.

307.3 Storage tanks shall be of a type and construction suitable for the liquid they contain and shall be labelled to show their contents.

307.4 Rainwater shall not be allowed to accumulate in the bund so that its capacity is reduced.

307.5 This condition does not apply to tanks which are an integral part of plant or equipment.

308 Site Drainage

308.1 A drainage system shall be designed to collect all surface water run off, wash down liquids and spillages.

308.2 The drainage system shall be connected to a three stage interceptor, which shall be cleaned and emptied as specified in the Working Plan, and the contents disposed of at a suitably licensed site.

308.3 Details of the drainage system shall be provided in the Working Plan.

309 Lighting

Adequate lighting, to the specification detailed in the Working Plan shall be provided and used to enable operations during conditions of poor visibility and the hours of darkness.

310 Inspection of Works

No engineering works constructed for the purpose of preparing the site shall be covered over unless 48 hours notice has been given to the Authority that the works are completed and ready for inspection.

311 Maintenance of Works

All site works which are the subject of the Licence conditions or the Working Plan shall be maintained at all times to the satisfaction of the Authority.

400 SITE OPERATION

401 Operating Hours

Waste shall not be received or handled at the facility except during the following times or as agreed with the Authority and the Planning Authority:-

Weekdays:	0730 - 1700 hours
Saturdays:	0730 - 1700 hours
Sundays and Bank Holidays:	0900 - 1700 hours

For the avoidance of doubt, a Bank Holiday is as defined by the Banking and Financial Dealings Act 1971.

402 Supervision of Site Operations.

402.1 Sufficient supervision shall be provided to ensure the satisfactory operation of the site. Persons responsible for supervision shall be suitably qualified, trained and experienced in the methods, techniques and procedures required for the safe transfer of the permitted wastes and shall be fully aware of the terms of the Waste Disposal Licence.

402.2 The Authority shall be informed in writing of the name of the person in overall charge of the management and operation of the site.

402.3 A copy of the Licence and all subsequent amendments to the Licence and a copy of the current Working Plan shall be displayed at the site control office.

403 Site Staffing

403.1 Staff engaged in any waste transfer operations or associated control activity shall be sufficiently trained, qualified and experienced to perform the work for which they are responsible.

403.2 Sufficient supervisory and operational staff as specified in the Working Plan shall be present during all operating times to ensure that the site operations conform to the terms and conditions of this Licence. Arrangements shall be made to provide suitable replacement staff in the event of staff illness, holiday or other absence from the site.

404 Waste Reception

404.1 The licence holder shall accept waste only if, before or at the time of delivery, it can be shown by documentary evidence that the waste is in accordance with the waste permitted under Condition 101. All vehicles shall report to the site control office on arrival at the site. The documents relating to each waste consignment shall be cross-checked with the waste at the time of arrival. The waste shall be visually inspected on arrival, where possible, and again at the time of deposit.

404.2 Records of waste delivered to the site shall be made in accordance with Condition 415.

404.3 Clear instruction shall be given to vehicle drivers regarding the location of the current disposal areas and the procedures for disposal. All vehicle routes within the site shall be clearly signed and marked.

405 Plant

Not less than one operational mechanical loading shovel shall be provided on site during all operating hours. Arrangements shall be made to maintain all plant in good working order and to provide alternative plant in the event of breakdown.

406 Site Tidiness

406.1 The waste reception and storage areas shall be inspected for litter and loose waste as necessary and appropriate action shall to take to ensure that the site is maintained in a tidy condition.

406.2 Road sweeping equipment shall be used as necessary to ensure that all site roads are kept clear of dirt, mud or any other debris arising from operations on the site.

407 Dust and Noise

407.1 The facility shall be operated in such a manner that the amenities of the locality are not detrimentally affected by the emission from the site of dust or noise.

407.2 Measures shall be taken to suppress dust and where necessary in dry weather site roads and other areas of the site shall be sprayed with water.

407.3 Sound emissions from vehicle reversing warning signals shall be modified if necessary to prevent noise levels exceeding reasonable levels at adjacent dwellings.

408 Fire Precautions

408.1 Site staff shall be properly instructed in the prevention and control of fires in accordance with the procedures set out in the Working Plan.

408.2 No waste shall be burnt within the curtilage of the site.

408.3 If a load of waste received is found to be on fire it shall be deposited in a designated area as shown in the Working Plan and, where necessary, the Fire Brigade shall be informed immediately.

408.4 Adequate access for Fire Brigade vehicles shall be provided and maintained.

408.5 The Authority shall be notified within one working day of an outbreak of fire.

409 Vehicle Cleaning

Where necessary, wheel cleaning equipment and/or any other measures found to be necessary shall be used to prevent dirt, mud or any other debris being carried out of the site.

410 Site Security

All measures necessary to prevent the entry of unauthorised persons to the site at any time shall be taken. The integrity of all security fencing and gates shall be frequently inspected. The gates shall be kept locked shut during hours when the site is closed or unattended.

411 Storage of Waste.

411.1 Waste reception bays or containers shall be provided to receive the incoming waste material. Detailed measures for the construction and the maintenance, including cleaning of these structures shall be specified in the Working Plan.

411.2 The maximum quantity of waste stored on the site at any one time shall not exceed the capacity of any designated storage areas, containers or bays, as specified in the Working Plan

411.3 Waste shall only be deposited or stored in the waste reception and storage containers or designated areas as shown in the Working Plan.

411.4 No waste shall be stored to a height greater than 1m higher than the top of each skip or waste container and no higher than 2m if deposited on the ground. All waste reception bays shall be marked with a white line at 2m above ground level around the walls to indicate their maximum storage capacities.

412 Waste Removal

412.1 Waste shall only be transported out of the site in covered containers and each load shall have a valid Controlled Waste Transfer Note.

412.3 All waste removed from the site shall be taken to a suitably licensed site or a site which is exempt from waste management licensing .

413 Alternative Arrangements

Appropriate alternative arrangements shall be devised for the disposal or transfer of waste in the event of an interruption of normal operation.

414 Non-Permitted Waste

414.1 Any deposited waste which is discovered not to comply with Condition 101 shall be removed for temporary storage to the area designated for this purpose in the Working Plan.

414.2 The Authority shall be informed within 24 hours.

414.3 Such waste shall be removed as soon as practicable, or within a time agreed with the Authority. The waste shall be taken to a suitably licensed facility.

414.4 A record shall be kept of such incidents.

415 Waste Records

415.1 Records shall be kept of all waste delivered to and removed from the facility. The format of these records shall be as specified in Appendices 3 and 4 of this Licence.

415.2 The records shall be kept for a minimum of 2 years and shall be made available for inspection by staff of the Authority at any time the site is open.

415.3 Monthly returns of the amount of waste delivered to and removed from the facility shall be returned to the Authority within two weeks of the end of the month to which they refer, in the format specified in Appendices 5 and 6 of this Licence.

416 Instructions from Other Authorities

A copy of any notice or instruction received in respect of the facility, from any authority other than Oxfordshire County Council, which in any way relates to the operational use of the facility, shall be given to the Authority within three days of the receipt of such a notice or instruction.

500 ENVIRONMENTAL MONITORING

501 Contaminated Water Control Measures

501.1 No contaminated water shall be allowed to enter any controlled water as defined in Section 85 of the Water Resources Act 1991 without a current discharge consent issued by the National Rivers Authority, stating the quantity, quality and point of discharge.

501.2 Adequate provisions shall be made for the collection, treatment and disposal of any contaminated water which arises within the site. Proposals for dealing with any contaminated water which might be produced shall be detailed in the Working Plan.

501.3 If any discharge from the site results in contamination of ground water, surface water or public water supplies, remedial measures shall be undertaken to prevent further contamination and to decontaminate those systems affected. Any decontamination of polluted systems shall be remediated to standards agreed by the Authority in consultation with the National Rivers Authority.

502 Waste Sampling

502.1 Waste deposited at the facility shall be sampled as required by the Authority to ascertain that it conforms to the wastes permitted.

502.2 A record of the tests undertaken shall be recorded in a form to be approved by the Authority and be available for inspection on request.

APPENDIX 1: SCHEDULE OF WASTE CATEGORIES

WASTE CATEGORY A

Solid or granular material which either does not decompose or decomposes only very slowly and is virtually insoluble in water.

Topsoil

Subsoil

Hardcore

Brickwork

Stone

Concrete

Clay

Sand

Excavated Road Metal

Glass, Pottery, China, Enamels, Ceramics, Mica and Abrasives

Excluded from Category A

No wastes included in this category are permitted if they are mixed or contaminated with amounts of any substances listed in Appendix 2 which exceed the concentrations given therein.

All sludges or liquids.

APPENDIX 2: CONTAMINATION LEVELS

The maximum permissible levels of contamination in Category A waste measured in mg/kg (except pH, mineral oils and hydrocarbons) are given below.

pH	6-8
Antimony	30
Arsenic	30
Chromium	100
Copper (avail)	100
Lead	500
Lead (avail)	200
Nickel (avail)	20
Zinc (avail)	250
Boron (avail)	2
Selenium	1
Barium	500
Beryllium	5
Manganese	500
Vanadium	100
Magnesium	500
Sulphate	2,000
Sulphur (free)	100
Sulphide	10
Cyanide (free)	1
Cyanide (total)	5
Ferricyanide	100
Thiocyanate	10
Coal tar	500
Phenol	2
Toluene extract	5,000
Cyclohexane extract	2,000
Tetrachoromethane	0.03
Tetrachloroethane	0.1
Trichloroethane	0.3
Other organohalogen compounds	0.01
Organophosphorous compounds	0.01
Organotin compounds	0.01

Mercury and its compounds	1
Cadmium and its compounds	1
Organic silicon compounds	0.01
Inorganic phosphorus compounds and element phosphorus	50
Fluorides	15
Ammonia	5
Nitrites	1
Any carcinogenic, mutagenic or teratogenic substance specified by the Authority	0
Hydrocarbons or petroleum derivatives	1% by volume
Mineral oils	5% by volume

APPENDIX 5: WASTE DELIVERY RETURNS

Waste delivery returns submitted to the Authority shall be in the format shown below, unless otherwise agreed in writing with the Authority.

WASTE DELIVERY RETURNS

SITE:			
MONTH:			
DISTRICT OF ORIGIN**	**CATEGORY OF WASTE**	**WEIGHT IN TONNES OR CAPACITY IN M^3 ##**	**NUMBER OF LOADS**

****Insert source of the waste by District for areas within Oxfordshire County Council or by County if waste originated outside of Oxfordshire.**

Please indicate units used.

APPENDIX 6 : WASTE REMOVAL RETURNS

The format of the waste removal returns submitted to the WRA shall be as set out below, unless otherwise agreed by the WRA in writing.

WASTE REMOVAL RETURNS

SITE:		
MONTH:		
DESTINATION**	**CATEGORY OF WASTE**	**WEIGHT IN TONNES OR CAPACITY IN M^3 ##**

**** Insert destination of waste by District for areas within Oxfordshire or by County if waste destination is outside of Oxfordshire.**
Please specify units used.

APPENDIX 4: WASTE REMOVAL RECORDS

Removals of waste from the site shall be recorded as shown below, unless otherwise agreed in writing with the Authority

WASTE REMOVAL

SITE:			
DATE:			
VEHICLE REGISTRATION	**CATEGORY OF WASTE**	**WEIGHT IN TONNES OR CAPACITY IN M^3**	**DESTINATION***

***Insert destination of the waste by District for areas within Oxfordshire or by County if waste destination is outside of Oxfordshire.**

APPENDIX 3: WASTE DELIVERY RECORDS

Deliveries of waste to the site shall be recorded as shown below, unless otherwise agreed in writing with the Authority

WASTE DELIVERIES

SITE:			
DATE:			
VEHICLE REGISTRATION	**CATEGORY OF WASTE**	**WEIGHT IN TONNES OR CAPACITY IN M^3**	**DISTRICT OF ORIGIN****

***Insert source of the waste by District for areas within Oxfordshire or by County if waste originated outside of Oxfordshire.**